

[Your Name]
[Your Job Title]
[Your Institution/Organization]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Institution/Organization]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to refer [Nurse's Full Name] for the nursing position at [Institution/Organization Name]. I have had the pleasure of working with [Nurse's First Name] for [duration of time] in my capacity as [Your Position] at [Your Institution/Organization], where [he/she/they] has been an exemplary member of our nursing team.

Throughout [his/her/their] tenure, [Nurse's First Name] has demonstrated a high level of clinical skill and professionalism. [He/She/They] possesses the ability to provide compassionate patient care while efficiently managing complex clinical situations. [Nurse's First Name] is particularly adept in [specific skills or areas, e.g., patient assessment, medication administration, etc.], and consistently receives positive feedback from both patients and colleagues.

In addition to [his/her/their] technical expertise, [Nurse's First Name] exhibits strong communication skills, facilitating effective interactions with patients, families, and the multidisciplinary team. [He/She/They] is committed to continued professional development, often seeking out opportunities to enhance [his/her/their] knowledge and skills.

I wholeheartedly recommend [Nurse's Full Name] for the nursing position at your institution. I am confident that [he/she/they] will be a valuable asset to your team. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Thank you for considering this referral.

Sincerely,

[Your Name]
[Your Job Title]
[Your Institution/Organization]