

[Your Company Letterhead]

[Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

Subject: No Objection Certificate for Foreign Assignment

Dear [Recipient's Name],

This is to certify that [Employee's Name], holding the position of [Employee's Position], is a valued employee of [Your Company Name]. We acknowledge that [Employee's Name] has been offered an assignment in [Country/Location] with [Foreign Company/Organization Name] from [Start Date] to [End Date].

We have no objection to [Employee's Name] participating in this assignment and understand that it may benefit both the employee's professional development and our organizational goals.

Should you require any further information or clarification, please do not hesitate to contact us.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]