

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: No Objection Letter for Travel

Dear [Recipient's Name],

I, [Your Name], holding [Your Relationship to the Traveler, e.g., "the position of parent," "the position of employer"], hereby provide this letter of no objection for [Traveler's Name], who is planning to travel to [Destination] from [Departure Date] to [Return Date].

I confirm that I have no objection to [his/her/their] travel plans, and I support [his/her/their] mission to [briefly outline the purpose of travel, e.g., "attend a conference," "visit family," "explore opportunities"].

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information or clarification.

Thank you for your attention.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]