

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]
Subject: GZ Visa Application

Dear Sir/Madam,

I am writing to formally apply for a GZ visa to [Purpose of Visit, e.g., attend a conference, conduct business meetings, etc.].

I plan to visit [Destination] from [Start Date] to [End Date]. During my stay, I will be engaging in [brief description of activities] and I believe this visit will significantly benefit [mention any relevant purpose, e.g., business relations, collaborations, etc.].

Attached to this letter are the necessary documents to support my application, including:

1. Completed visa application form
2. Passport-sized photographs
3. A copy of my passport (valid for at least six months)
4. Invitation letter from [Company/Organization Name]
5. Proof of accommodation arrangements
6. Travel itinerary
7. Any other relevant documents

I assure you that I will comply with all the rules and regulations during my stay in [Country]. I appreciate your consideration of my application and look forward to your favorable response.

Thank you for your time.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Position/Title (if applicable)]
[Your Company Name (if applicable)]