

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Visa Office/Consulate Name]  
[Visa Office/Consulate Address]  
[City, State, ZIP Code]

Subject: Proof of Funds for GZ Visa Application

Dear Sir/Madam,

I am writing to provide proof of funds as part of my application for a GZ visa. I am [Your Full Name], a [Your Nationality] citizen, and I plan to travel to [Destination] for [duration/purpose of visit].

To support my application, I am providing the following information regarding my financial status:

1. **\*\*Bank Statement\*\***: A copy of my bank statement for the last three months, demonstrating a total balance of [Amount] which is sufficient to cover my expenses during my stay.
2. **\*\*Employment Letter\*\***: An employment verification letter from [Your Employer's Name], confirming my position and salary, which amounts to [Monthly Salary].
3. **\*\*Savings Account Statements\*\***: Additional documents showing my savings account balance, currently at [Amount].
4. **\*\*Other Financial Assets\*\***: A summary of any other financial assets or investments that provide further assurance of my financial stability.

I kindly request you to consider these documents as evidence of my capability to support myself during my stay in [Destination].

Thank you for your attention to this matter. Should you require any further information or documentation, please do not hesitate to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]