

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Invitation Letter for GZ Visa Application

Dear Sir/Madam,

I, [Your Full Name], a resident of [Your Country], am writing to officially invite [Visitor's Full Name] to visit me in [City/Province, Country] for a period of [duration of stay, e.g., one month] from [start date] to [end date].

I am currently employed as [Your Job Title] at [Your Company/Organization Name], and I reside at [Your Address]. During their stay, [Visitor's Name] will be residing with me at my home.

The purpose of this visit is to [briefly explain the reason for the visit, e.g., tourism, family visit, etc.]. I assure you that [Visitor's Name] will return to [Visitor's Home Country] before the expiration of the visa.

Please find below additional details:

Visitor's Information:

- Full Name: [Visitor's Full Name]
- Date of Birth: [Visitor's Date of Birth]
- Passport Number: [Visitor's Passport Number]
- Relationship to Me: [e.g., friend, relative, etc.]

I will be responsible for [mention any financial responsibilities, accommodation, etc.].

Thank you for considering this application. I hope for a positive response regarding the visa application for [Visitor's Name].

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]