

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]
Subject: GZ Visa Application
Dear Sir/Madam,

I am writing to submit my application for a GZ visa. My name is [Your Full Name], and I am a [Your Nationality] citizen currently residing at the above address. I plan to visit [Destination] from [Start Date] to [End Date] for [Purpose of Visit, e.g., business, tourism, study].

In support of my application, I have enclosed the following documents:

1. Completed visa application form
2. Passport-sized photographs
3. A copy of my passport
4. Proof of accommodation
5. Travel itinerary
6. [Any other supporting documents]

I assure you that I will comply with all regulations during my stay and will return to [Your Home Country] before the expiration of my visa. I kindly ask for your consideration and hope for a favorable response.

Thank you for your attention to my application.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]