

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

National Transport and Safety Authority (NTSA)

[NTSA Address]  
[City, State, Zip Code]

Subject: Application for Transport Authorization

Dear Sir/Madam,

I am writing to formally request transport authorization for [specify type of transport, e.g. commercial vehicle, public service vehicle, etc.].

Details of the Vehicle:

- Vehicle Make: [Make]
- Model: [Model]
- Year of Manufacture: [Year]
- Registered Number: [Registration Number]
- Owner Name: [Owner's Full Name]

Purpose of Transportation:

[Briefly describe the purpose of transportation and any relevant details regarding the operations to be carried out.]

I have attached all the necessary documents including [list the documents, e.g. vehicle registration, insurance certificates, etc.].

I kindly request the approval of this application at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Position/Company Name, if applicable]