

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

National Student Financial Aid Scheme (NSFAS)

[NSFAS Address]  
[City, State, Zip Code]

Subject: Clarification Required Regarding NSFAS Application

Dear NSFAS Team,

I hope this letter finds you well. I am writing to seek clarification on the status of my NSFAS application for the [academic year] academic year. My application reference number is [Your Application Number].

I have submitted all the required documents on [Date of Application Submission] but have not received any feedback or updates regarding my application status. I am concerned about the delay as it may affect my ability to register for classes and continue my studies.

Please provide me with any updates regarding my application, and let me know if there are additional steps I need to take to facilitate the process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]  
[Your Student ID]  
[Your Institution Name]