

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Bank Name]
[Bank Branch Address]
[City, State, Zip Code]

Subject: NRI Account Tax Declaration

Dear [Bank Manager's Name],

I hope this letter finds you well. I am writing to submit my tax declaration pertaining to my Non-Resident Indian (NRI) account held with [Bank Name], account number [Your Account Number].

As per the guidelines for NRI accounts, I declare that the income generated from my account is subject to taxation in [Country of Residence] and is exempt from Indian taxes.

I have attached the necessary documents to support my declaration, including:

1. Copy of my passport
2. Proof of residence in [Country of Residence]
3. Tax residency certificate

I kindly request you to update your records accordingly. If you require any further information or documentation, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your assistance.

Sincerely,

[Your Signature (if sending hard copy)]
[Your Name]