

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Bank's Name]
[Branch Address]
[City, State, Zip Code]

Subject: Request for Update of NRI Account Details

Dear [Bank Manager's Name],

I hope this letter finds you well. I am writing to request an update of my NRI account details.

Account Holder Name: [Your Name]

Account Number: [Your Account Number]

Current Address: [Your Current Address]

Updated Details:

- New Address: [Your New Address]
- Phone Number: [Your New Phone Number]
- Email Address: [Your New Email Address]

Please let me know if any further information or documentation is required to process this request.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]