

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

The Branch Manager

[Bank Name]
[Bank Address]
[City, State, ZIP Code]

Subject: Application for NRI Account Registration

Dear Sir/Madam,

I am writing to formally request the opening of a Non-Resident Indian (NRI) account with your esteemed bank. Please find my details below for your consideration:

- Full Name: [Your Full Name]
- Date of Birth: [DD/MM/YYYY]
- Nationality: [Your Nationality]
- Passport Number: [Your Passport Number]
- Permanent Address in India: [Your Indian Address]
- Current Residential Address: [Your Current Address Abroad]
- Contact Number: [Your Phone Number]
- Email ID: [Your Email Address]

I have enclosed the necessary documents required for the account opening, including:

1. Copy of my passport
2. Proof of residence abroad
3. Passport-sized photographs
4. Any other documents as required by the bank

I kindly request you to process my application at your earliest convenience. Should you require any additional information, please feel free to contact me via email or phone.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]