

****Gym Membership Renewal Template****

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Gym Name]

[Gym Address]

[City, State, Zip Code]

Dear [Gym Manager's Name],

I hope this message finds you well. I am writing to formally request the renewal of my gym membership, which is due to expire on [expiration date].

My membership details are as follows:

- Member ID: [Your Member ID]

- Membership Type: [Type of Membership]

I have thoroughly enjoyed my time at [Gym Name] and have greatly benefited from the facilities and services provided. I would like to continue my membership for another term.

Please let me know the necessary steps to complete the renewal process and any potential updates to our agreement or fees.

Thank you for your assistance. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Signature (if sending a hard copy)]
