

\*\*[Your Gym Name]\*\*  
\*\*[Your Gym Address]\*\*  
\*\*[City, State, Zip Code]\*\*  
\*\*[Phone Number]\*\*  
\*\*[Email Address]\*\*  
\*\*[Date]\*\*

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\*\*Subject: Your Gym Membership Renewal Notice\*\*

Dear [Member's Name],

We hope this message finds you well! We want to take a moment to thank you for being a valued member of [Your Gym Name]. Your commitment to your fitness journey inspires us every day.

\*\*Membership Expiration Date:\*\* [Expiration Date]

\*\*Renewal Deadline:\*\* [Renewal Deadline]

We are reaching out to remind you that your membership is set to expire soon. To continue enjoying all the great benefits of our facilities and classes, please consider renewing your membership before the expiration date.

\*\*Renewal Options:\*\*

- \*\*Monthly Membership:\*\* [Price] per month
- \*\*Annual Membership:\*\* [Price] per year (discounted rate)
- \*\*Student Membership:\*\* [Price] per month (proof required)

\*\*How to Renew:\*\*

1. Visit our website at [Website URL]
2. Call us at [Phone Number]
3. Stop by the front desk on your next visit

As a token of our appreciation, all renewals completed before the deadline will receive a [special offer, e.g., free personal training session, merchandise discount, etc.].

Thank you for choosing [Your Gym Name] as your fitness partner. We look forward to seeing you continue your fitness journey with us!

Best Regards,

[Your Name]

[Your Job Title]

[Your Gym Name]

[Contact Information]

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\*\*Note:\*\* If you no longer wish to receive these notices, please let us know by replying to this email or contacting us directly.