

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Bank Name]  
[Bank Branch Address]  
[City, State, Zip Code]

Subject: Application for Non-Resident External (NRE) Account

Dear [Bank Manager's Name],

I hope this letter finds you well. I am writing to request the opening of a Non-Resident External (NRE) account with your esteemed bank.

I am currently residing at [Your Current Address Abroad], and I wish to maintain my financial transactions in India through this account.

Please find attached the required documents for your consideration:

1. Copy of my passport
2. Visa/Residence Permit
3. Proof of overseas address
4. Recent passport-sized photographs
5. Completed account opening form

I would appreciate your prompt assistance in processing my application.

If you require any further information or documentation, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]