

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Bank's Name]  
[Bank's Address]  
[City, State, Zip Code]

Subject: Request for NRE Account Statement

Dear [Bank Manager's Name],

I hope this letter finds you well. I am writing to request a detailed statement for my Non-Resident External (NRE) account [Account Number] for the period [Start Date] to [End Date].

For my records and financial planning, it would be greatly appreciated if you could provide the statement at your earliest convenience.

Please let me know if you require any additional information or documentation to process my request.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]