

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Bank Name]
[Branch Address]
[City, State, Zip Code]

Subject: Request for Transfer of NRE Account

Dear [Bank Manager's Name],

I hope this letter finds you well. I am writing to request the transfer of my Non-Resident External (NRE) account held with [Current Bank Name] to [New Bank Name].

Account Details:

- Account Holder Name: [Your Name]
- Account Number: [Your NRE Account Number]
- IFSC Code: [Current Bank IFSC Code]

Please initiate the necessary process for transferring my NRE account along with the associated funds and services. I understand the importance of adhering to all regulatory requirements and will ensure that all necessary documentation is provided.

I request you to expedite the process and confirm the successful transfer at your earliest convenience.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]