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[Your Bank's Letterhead]
[Date]
[Branch Manager's Name]
[Bank Name]
[Branch Address]
[City, State, Zip Code]
Subject: Request for NRE Account for Joint Applicants
Dear [Branch Manager's Name],
We, the undersigned, wish to apply for a Non-Resident External (NRE)
Account with [Bank Name]. We are joint applicants and provide the
following details for your reference:
**Applicant 1:**
Name: [Full Name]
Passport Number: [Passport Number]
Country of Residence: [Country]
Address: [Full Address]
Phone Number: [Phone Number]
Email: [Email Address]
**Applicant 2:**
Name: [Full Name]
Passport Number: [Passport Number]
Country of Residence: [Country]
Address: [Full Address]
Phone Number: [Phone Number]
Email: [Email Address]
We request you to process our application at your earliest convenience.
Enclosed are the necessary documents, including our passports, proof of
residency, and completed application forms.
Thank you for your assistance.
Sincerely,
[Signature of Applicant 1]
[Full Name of Applicant 1]
[Signature of Applicant 2]
[Full Name of Applicant 2]
[Contact Information, if needed]
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