

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Department/Organization Name]
[Address]
[City, State, Zip Code]

Subject: Application for Repatriation

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formally request repatriation assistance as a Non-Resident Indian (NRI).

I am currently residing in [current country of residence] and due to [reason for repatriation such as personal, health, or family issues], I wish to return to India. My details are as follows:

- Name: [Your Full Name]
- Passport Number: [Your Passport Number]
- Address in [current country]: [Your Current Address]
- Contact Number: [Your Contact Number]

I would be grateful if you could guide me through the necessary procedures and documentation required for my repatriation. My intended departure date is [proposed date of departure].

Thank you for your time and assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]