

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Organization Name]
[Organization Address]
[City, State, Zip Code]
Subject: NRI Application
Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally apply for the NRI (Non-Resident Indian) status due to my recent relocation overseas. I am [Your Name], a citizen of India, currently residing in [Country] since [Year]. I wish to maintain my Indian citizenship while availing of the benefits associated with NRI status for banking, investment, and tax purposes.

In support of my application, I have attached the necessary documents, including:

1. Copy of my passport
2. Proof of overseas residence (e.g., visa, rental agreement)
3. Financial statements to establish eligibility

I kindly request you to process my application at your earliest convenience. Should you require any additional information or documents, please do not hesitate to contact me.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]