

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

To,

The Consulate General

[Consulate or Embassy Name]

[Consulate Address]

[City, State, Zip Code]

Subject: Request for NRI Visa Endorsement

Dear Sir/Madam,

I hope this letter finds you in good health. I am writing to formally request an endorsement of my NRI visa.

My name is [Your Name], and my passport number is [Your Passport Number]. I have been residing in [Country] for [Duration], and I am currently looking to secure my NRI status. I have attached all necessary documents, including [list any supporting documents you are including, such as proof of residence, employment verification, etc.].

I kindly request your assistance in processing my visa endorsement at the earliest convenience. Please let me know if any additional information or documents are required.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]