

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Subject: Letter of Intention for NRI Visa Application

Dear [Consul/Embassy Officer's Name],

I hope this letter finds you well. I am writing to express my intention to apply for a Non-Resident Indian (NRI) visa. My name is [Your Full Name], and I am a citizen of [Your Country] currently residing in [Current Location].

I am seeking an NRI visa to [briefly explain the purpose, e.g., to engage in business, visit family, etc.], as I have [mention any relevant familial ties, business interests, or reasons for staying in India].

I have attached the necessary documents supporting my application, including [list any relevant documents, e.g., proof of Indian origin, financial statements, etc.].

I appreciate your consideration of my application and am looking forward to your positive response.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]