

[Your Name]  
[Your Position]  
[Your Organization]  
[Organization Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Position]  
[Recipient Organization]  
[Organization Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my support for the NQF rating of [Program/Course Name] offered by [Organization/Institution].

[Briefly explain the significance of the NQF rating and how it impacts the program/courses offered.]

Throughout my experience with [specific details about your knowledge of the program, institution, or the benefits of NQF ratings], I have observed [mention any relevant outcomes, improvements, or community benefits related to the NQF rating].

I believe that achieving this NQF rating will not only enhance the credibility of [Program/Course Name] but will also [mention any anticipated positive outcomes for students, industry, or community].

In conclusion, I wholeheartedly support the application for NQF rating and encourage you to consider the numerous benefits that it will bring to all stakeholders involved.

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Position]