

[Your Name]
[Your Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]
[Recipient Organization]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Endorsement of NQF Rating

I am writing to formally endorse the National Qualifications Framework (NQF) rating for [specific qualification or program name]. After a thorough evaluation and consideration of the standards and competencies outlined, I believe this rating accurately reflects the quality and rigor of our educational offerings.

[Provide a brief overview of the qualification or program, including its objectives, target audience, and key outcomes.]

Our review indicates that this qualification meets all necessary criteria and aligns with industry standards, which will greatly benefit learners and employers alike by ensuring that graduates possess the requisite skills and knowledge.

We are confident that endorsing this NQF rating will contribute positively to the reputation of our institution and enhance the value of qualifications obtained through our programs.

Thank you for considering our endorsement. Please do not hesitate to reach out if you require any further information or clarification regarding this endorsement.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Position]
[Your Organization]