

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Institution/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee/Recipient's Name],

Subject: Withdrawal from NQF Scholarship

I hope this message finds you well. I am writing to formally withdraw my application for the NQF Scholarship for [specify the academic year/term]. Due to [brief explanation of the reason, e.g., personal circumstances, financial issues, a change in academic plans], I am unable to continue with my application at this time.

I appreciate the opportunity and the support provided during the application process. I am grateful for your understanding and assistance regarding my withdrawal.

Thank you for your attention to this matter. I wish the committee well in selecting deserving candidates for the scholarship.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Student ID (if applicable)]