

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Position]
[NQF Scholarship Office Name]
[Office Address]
[City, State, Zip Code]
Dear [Recipient Name],
Subject: Clarification Regarding NQF Scholarship
I hope this letter finds you well. I am writing to seek clarification
regarding [specific issue or question] related to my NQF scholarship
application.
[Briefly explain the situation or issue, providing any necessary details
such as application number, dates, or specific policies.]
I would greatly appreciate your assistance in clarifying this matter so
that I may proceed accordingly.
Thank you for your attention to this inquiry. I look forward to your
prompt response.
Sincerely,
[Your Name]
[Your Student ID (if applicable)]