

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Title]
[University/College Name]
[Department/Program Office]
[Institution Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my intent to apply for the Nurse Practitioner program at [University/College Name] for the upcoming [Term/Year]. I am eager to expand my knowledge and skills in advanced nursing practice and believe that your program is the ideal fit for my education and career goals.

I have a background in [briefly describe your background, e.g., nursing experience, education], and have developed a passion for [specific area of nursing or patient care]. I am particularly impressed by [mention any specific aspects of the program or faculty that attract you].

I have attached my application materials, including my resume, transcripts, and letters of recommendation. I appreciate your consideration of my application and look forward to the opportunity to contribute to [University/College Name]'s esteemed Nurse Practitioner program.

Thank you for your time and consideration.

Sincerely,

[Your Name]