

[Your Name]
[Your Address]
[City, State, Zip]
[Your Email]
[Your Phone Number]
[Date]
[Hiring Manager's Name]
[Facility/Organization Name]
[Facility Address]
[City, State, Zip]

Dear [Hiring Manager's Name],
I am writing to express my interest in the Nurse Practitioner position at [Facility/Organization Name] as advertised on [where you found the job listing]. With a [Your Degree] in nursing and [X years] of experience in [specific area of nursing or specialty], I am confident in my ability to contribute effectively to your team and provide high-quality patient care.

In my previous role at [Your Previous Workplace], I successfully [mention any specific achievements or duties that align with the NP role, such as diagnosing conditions, creating treatment plans, or managing patient caseloads]. My commitment to patient-centered care aligns well with [Facility/Organization Name]'s mission to [mention something specific about the facility's mission or values].

I am particularly drawn to this position because [mention specific reasons related to the organization, the team's approach to healthcare, or a unique program they offer]. I believe my skills in [mention any relevant skills, such as communication, leadership, or specific clinical skills] would greatly benefit your team and the patients we serve. I have attached my resume for your review and would appreciate the opportunity to discuss how my background, skills, and enthusiasm align with the goals of [Facility/Organization Name]. Thank you for considering my application. I look forward to speaking with you soon.

Warm regards,
[Your Name]