

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Program Director's Name]
[NNP Program Name]
[Institution Name]
[Institution Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally resign from the NNP program, effective [Last Day of Attendance]. After careful consideration, I have decided to pursue [brief reason for resignation, if comfortable sharing, e.g., a different opportunity, personal reasons, etc.].

I want to express my gratitude for the support and guidance I have received throughout my time in the program. I have learned a great deal and appreciate the invaluable experiences that I will carry with me into my future endeavors.

Thank you for your understanding. I wish the NNP program continued success and hope to stay in touch.

Sincerely,
[Your Name]