

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Title]  
[Organization Name]  
[Organization Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to follow up on my application for the Nurse Practitioner position in the [specific program/department name] submitted on [application submission date]. I am very enthusiastic about the opportunity to join [Organization Name] and contribute to [specific goals/values of the organization]. My qualifications, including [briefly mention relevant experience or skills], align well with the requirements of the position.

I would appreciate any updates you might have regarding my application status. Thank you for considering my application, and I look forward to the possibility of contributing to your team.

Warm regards,

[Your Name]