

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Service Provider Name]
[Service Provider Address]
[City, State, Zip Code]

Subject: Request for No Objection Certificate (NOC) for Mobile Service Provider Change

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request a No Objection Certificate (NOC) for my mobile number [Your Mobile Number], which I am planning to port to another service provider.

Details of my account are as follows:

- Account Holder's Name: [Your Name]
- Account Number: [Your Account Number]
- Mobile Number: [Your Mobile Number]

I have cleared all outstanding dues and wish to proceed with the porting process. Kindly issue the NOC at your earliest convenience to facilitate the seamless transition to my new service provider.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]
[Your Mobile Number]