

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]
[Gym Name]
[Gym Address]
[City, State, Zip Code]

Dear [Gym Manager's Name],

I hope this message finds you well. I am writing to request information regarding the benefits associated with my gym membership at [Gym Name]. As a current member, I would like to understand more about the following:

- [Benefit 1]
- [Benefit 2]
- [Benefit 3]

Additionally, if there are any upcoming promotions, events, or special offers that I should be aware of, please let me know.

Thank you for your assistance, and I look forward to your response.

Sincerely,

[Your Name]
[Membership ID (if applicable)]