

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

National Labor Relations Board

[Regional Office Address]
[City, State, Zip Code]

Subject: Petition for Election

To Whom It May Concern,

I, [Your Name], am writing to file a petition for an election pursuant to Section 9(c) of the National Labor Relations Act. This petition is being submitted on behalf of [Union Name or Employee Group], and we seek to determine the representative status of employees at [Company Name] located at [Company Address].

1. **Petitioner Information**

- Name: [Your Name]
- Affiliation: [Union Name or Organization]
- Position: [Your Title, if applicable]
- Address: [Your Address]
- Contact Information: [Your Email and Phone Number]

2. **Company Information**

- Employer Name: [Company Name]
- Address: [Company Address]
- Type of Business: [Nature of Business]
- Number of Employees: [Approximate Number of Employees]

3. **Proposed Bargaining Unit**

- Description of the proposed bargaining unit: [Details about the group of employees]

4. **Reason for Petition**

- [Briefly outline the reasons for the election petition and any relevant circumstances]

We believe that the majority of employees in the proposed unit desire to be represented for collective bargaining purposes and request that the NLRB conduct an election at the earliest possible time.

Enclosed are any supporting documents necessary for your review. Please inform us if further information is required.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title, if applicable]

[Union Name or Organization]

[Date]

[Enclosures: if any]