

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

National Labor Relations Board

[Regional Office Address]
[City, State, Zip Code]

Subject: Appeal of [Case Number]

Dear [NLRB Regional Director's Name],

I am writing to formally appeal the decision rendered on [date of decision] regarding [brief description of the case]. The decision has significant implications for [explain why the decision is important]. I believe the decision is in error because [explain reason for appeal, citing specific facts or legal precedents].

In light of these considerations, I respectfully request that the Board review this matter and [state what outcome you are seeking].

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title/Position, if applicable]

[Your Organization, if applicable]