

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Union Name]  
[Union Address]  
[City, State, ZIP Code]

Dear [Union Representative's Name],

Subject: Request for Union Representation

I am writing to formally request representation from [Union Name] in relation to [brief description of the issue, e.g., workplace grievance, disciplinary action, etc.]. I believe that having union representation is important to ensure that my rights under the National Labor Relations Act (NLRA) are protected.

Details of the situation are as follows:

- **\*\*Date of Incident:\*\*** [Insert date]
- **\*\*Involved Parties:\*\*** [List any relevant individuals or parties]
- **\*\*Description:\*\*** [Provide a brief overview of the issue or concern]

I appreciate your prompt attention to this matter, and I look forward to your guidance and support. Please feel free to contact me at [your phone number] or [your email address] to discuss this further.

Thank you for your assistance.

Sincerely,

[Your Name]  
[Your Job Title/Position, if applicable]  
[Your Employer's Name, if applicable]