

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Informational Letter Regarding National Labor Relations Act (NLRA)

I hope this message finds you well. I am writing to provide you with important information regarding the National Labor Relations Act (NLRA) and your rights under this federal law.

The NLRA guarantees employees the right to engage in collective bargaining and to form, join, or assist labor organizations. It protects the rights of employees to discuss work conditions, wages, and other employment-related matters.

Key points of the NLRA include:

1. ****Right to Organize****: Employees have the right to organize and join labor unions without fear of retaliation.
2. ****Collective Bargaining****: Employees can negotiate contracts with employers through their representatives.
3. ****Prohibition of Unfair Labor Practices****: Employers cannot interfere with the formation or administration of a labor organization.

Please feel free to reach out if you have any questions or require further clarification regarding your rights under the NLRA.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]
[Your Title/Position] (if applicable)
[Your Organization] (if applicable)