

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[National Labor Relations Commission]
[Address]
[City, State, Zip Code]

Subject: Settlement Proposal in Case No. [Case Number]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to propose a settlement regarding the ongoing dispute in Case No. [Case Number] currently under consideration by the National Labor Relations Commission.

[Briefly describe the nature of the dispute and the parties involved.]

In the interest of reaching an amicable resolution, I would like to propose the following terms for settlement:

1. [Outline proposed terms and conditions]
2. [Outline proposed terms and conditions]
3. [Outline proposed terms and conditions]

I believe this proposal addresses the concerns of both parties and provides a fair resolution. I am open to discussing this matter further at your earliest convenience.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]