

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

National Labor Relations Commission

[Office Address]
[City, State, Zip Code]

Subject: Letter of Appeal

Dear [NLRC Officer's Name],

I am writing to formally appeal the decision rendered in Case No. [Case Number], dated [Decision Date], regarding [brief description of the case].

I respectfully submit my reasons for appeal:

1. [Reason 1]
2. [Reason 2]
3. [Reason 3]

In light of the above reasons, I request a review of the case and a reconsideration of the decision. Attached are the pertinent documents and evidence supporting my appeal.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Job Title/Position, if applicable]
[Your Company/Organization, if applicable]