

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Institution/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee/Specific Name if available],
I am writing to express my interest in the [Name of Scholarship] and to formally request consideration for this scholarship. I am currently a [Your Year, e.g., junior] at [Your School/University] majoring in [Your Major], and I am passionate about [Your Field/Interest].
[Paragraph about your academic achievements or extracurricular activities that relate to the scholarship, showcasing your qualifications and dedication.]

Receiving this scholarship would greatly assist me in [Explain how the scholarship will support your educational goals or financial needs]. I am committed to [Explain your goals and how they relate to the scholarship's purpose].

Thank you for considering my application. I look forward to the possibility of contributing to [Institution/Organization Name] and hope to further discuss my candidacy.

Sincerely,
[Your Name]