

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

New Jersey Motor Vehicle Commission

[Local MVC Office Address]  
[City, State, ZIP Code]

Subject: Request for Drivers License Renewal

Dear [MVC Official's Name or "To Whom It May Concern"],

I hope this letter finds you well. I am writing to request the renewal of my New Jersey driver's license, which will be expiring on [Expiration Date].

My current driver's license number is [Your License Number], and I would like to ensure that there are no lapses in my driving privileges.

Please let me know what documents or information are required for the renewal process. Additionally, I would appreciate any guidance on the necessary fees or payment methods.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]