

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

New Jersey Motor Vehicle Commission

[Local MVC Office Address]
[City, State, Zip Code]

Subject: Driver's License Renewal Request

Dear [Recipient's Name or "To Whom It May Concern"],

I am writing to formally request the renewal of my New Jersey driver's license, which is set to expire on [expiration date].

My details are as follows:

- Full Name: [Your Full Name]
- License Number: [Your License Number]
- Date of Birth: [Your Date of Birth]

I have attached all necessary documents required for the renewal process, including:

- Proof of Identity
- Current Driver's License
- Payment for the renewal fee

I would appreciate it if you could expedite this process, as I rely on my license for daily transportation.

Thank you for your attention to this matter. Should you require any further information, please do not hesitate to contact me.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]