```
[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
New Jersey Motor Vehicle Commission
[Specific DMV Office Address]
[City, State, ZIP Code]
Subject: Renewal of Driver's License
Dear Sir/Madam,
I hope this letter finds you well. I am writing to request the renewal of
my driver's license, which is set to expire on [Expiration Date].
My details are as follows:
- Name: [Your Full Name]
- License Number: [Your License Number]
- Date of Birth: [Your Date of Birth]
I have enclosed the required documents including:
- A completed renewal application form
- Payment for the renewal fee
- Proof of identity and residency
I appreciate your attention to this matter and look forward to your
prompt response.
Thank you.
Sincerely,
[Your Name]
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[Your Signature (if sending a hard copy)]