

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

New Jersey Motor Vehicle Commission

[Regional Office Address]
[City, State, Zip Code]

Subject: Request for License Renewal

Dear Sir/Madam,

I hope this letter finds you well. I am writing to request the renewal of my New Jersey driver's license, which is set to expire on [Expiration Date].

My details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- License Number: [Your License Number]

I have enclosed the necessary documents as required for the renewal process:

1. Completed License Renewal Application
2. Copy of my current driver's license
3. Proof of residency (e.g., utility bill, bank statement)
4. Payment for renewal fee (check or money order)

I appreciate your attention to this matter and look forward to your prompt processing of my renewal application. If you require any additional information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]