

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

New Jersey Motor Vehicle Commission

[Specific Office Address]
[City, State, Zip Code]

Subject: Request for Driver's License Renewal

Dear Sir/Madam,

I am writing to request the renewal of my driver's license, which is set to expire on [Expiration Date]. My current license number is [License Number].

Please find enclosed the necessary documents required for the renewal process, including:

- A copy of my current driver's license
- Proof of identity (e.g., passport, birth certificate)
- [Any other required documents]

I would like to request assistance in the renewal process as I am unable to visit the office in person due to [brief explanation, if necessary].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]