

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Team/Organization Name]
[Team Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request a transfer to [Team/Organization Name] for the upcoming NFL season. After careful consideration and discussions with my current coaching staff, I believe that this move will be mutually beneficial for both my career and the team's objectives.

I have had a successful tenure with [Current Team Name], where I have [briefly highlight your achievements, stats, or contributions]. However, I feel that a new environment and the opportunity to contribute to [Team/Organization Name] aligns more closely with my goals and aspirations within the NFL.

I am particularly drawn to [mention specific aspects of the new team or organization, such as coaching staff, playing style, or team culture], and I am excited about the possibility of contributing to the team's success.

Thank you for considering my request. I am looking forward to the opportunity to discuss this further with you.

Sincerely,

[Your Name]
[Your Position]
[Current Team Name]