

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[NFL Team/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Appeal Regarding [Specific Transfer Issue]

I hope this letter finds you well. I am writing to formally appeal the decision regarding [briefly describe the transfer issue, e.g., my recent trade, contract negotiations, etc.] that was communicated to me on [date of the original decision].

[Explain the circumstances surrounding the transfer issue, including any relevant details, your perspective, and any supporting evidence you may have. Be concise but thorough in your explanation.]

Given the information provided, I believe that reconsideration of this decision is warranted due to [outline the reasons for your appeal, such as fairness, contractual obligations, or any discrepancies you have identified].

I appreciate your attention to this matter and look forward to your prompt response. Please feel free to contact me directly at [your phone number] or [your email address] should you need further information or clarification.

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Your Position/Role, if applicable]