

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

[Recipient's Name]  
[Team Name]  
[Team Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am a dedicated fan of the [Team Name]. I am writing to request merchandise that represents our beloved team.

I would greatly appreciate any items you could provide, such as jerseys, hats, or other memorabilia. As a long-time supporter, it would mean a lot to me to proudly display my team spirit.

Thank you for considering my request, and for all that you do to support the team and its fans. I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Number]