

[Your Name]
[Your Position]
[Your Organization]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[NBA Organization]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am [Your Position] at [Your Organization]. We are passionate about [briefly describe your organization and its mission].

I am reaching out to explore a potential partnership between [Your Organization] and the NBA. We believe that aligning our efforts can create a significant impact in [mention specific area of interest, e.g., community engagement, youth development, etc.].

We propose a collaboration that would involve [briefly outline the partnership idea, activities, or events]. By working together, we can enhance [mention expected benefits for both parties].

I would love the opportunity to discuss this partnership further and explore how we can align our goals. Please let me know a convenient time for us to connect.

Thank you for considering this proposal. I look forward to the possibility of working together.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]