

[Your Name]
[Your Address]
[City, State, Zip]
[Your Email]
[Your Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Organization Name]
[Organization Address]
[City, State, Zip]

Dear [Recipient Name],

I am writing to express my interest in the NBA internship position listed on [where you found the internship posting]. As a current [Your Degree Program] student at [Your University], I have developed a strong foundation in [relevant skills or experiences], which I believe aligns well with the objectives of the NBA.

During my time at [University or Previous Experience], I had the opportunity to [specific experience related to the internship], where I [describe what you did and the impact it had]. This experience taught me the importance of [specific skills or lessons learned] and further fueled my passion for [relevant aspect of sports/business].

I am particularly drawn to this internship at the NBA because [reason specific to the organization, such as values, culture, or projects]. I am excited about the possibility of contributing to [specific teams, departments, or goals of the NBA]. My skills in [specific software, analytical tools, or personal attributes], combined with my enthusiasm for basketball, make me a strong candidate for this role.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to the NBA and gain valuable experience through this internship.

Sincerely,
[Your Name]