

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Team/Organization Name]
[Team Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am a [Your Position] from [Your School/Team Name]. As I approach the upcoming NBA Draft, I would like to express my enthusiastic interest in joining the [Team/Organization Name].

Throughout my [high school/college] career, I have had the opportunity to [briefly mention your accomplishments, statistics, or notable games]. I am passionate about the game and am dedicated to continuous improvement, both on and off the court.

I believe my skills in [highlight specific skills relevant to the team's needs] align with the goals of [Team/Organization Name]. I am eager to contribute to the team's success and work under the guidance of such an esteemed coaching staff.

Thank you for considering my application. I look forward to the possibility of joining [Team/Organization Name] and contributing to its future successes. Please feel free to contact me at [your phone number] or [your email address] to arrange a meeting.

Yours sincerely,

[Your Name]
[Your Position]
[Your School/Team Name]